

December 28, 2015

Reports

County Clerk Bond
County Clerk Trust
County Clerk Fees
Sheriff Fees
County Attorney

Jennifer Essary

Montague County Auditor
P.O. Box 56
Montague, Texas 76251
Phone (940)-894-6090

December 15, 2015

Glenda Henson
Treasurer
and
Montague County
Commissioners Court

Dear Ladies & Gentlemen,

The Montague County Clerk Bond Account was audited on December 15, 2015. The account was rolled forward for the quarter. The office personnel reconciled the bank statements for the quarter.

The deposits and canceled checks shown on the bank statements were compared to the accounting record entries for the quarter. The checks were examined for signs of alteration and unauthorized signatures. Proper authorizations for checks were also examined. The deposits were examined for proper amounts and timely deposits.

The work papers for the County Clerk Bond Account audit are on file in the County Auditor's office.

Respectfully submitted,



Jennifer Essary

cc: Jack McGaughey
97th Judicial District Judge

Jennifer Essary

Montague County Auditor
P.O. Box 56 Montague, Texas 76251
Phone (940)894-6090

December 15, 2015

Glenda Henson
County Clerk
and
Montague County
Commissioners Court

Dear Ladies and Gentlemen,

The County Clerk's Trust Fund for the fourth quarter of fiscal year 2015 was audited on December 15, 2015. The trust fund cash account was rolled forward for the quarter. The booked entries were footed and agreed to the checking account balance.

The work papers for the County Clerk's Trust Fund audit are on file in the County Auditor's office.

Respectfully submitted,



Jennifer Essary

cc: Jack McGaughey
97th District Judge

Jennifer Essary

Montague County Auditor
P.O. Box 56 Montague, Texas 76251
Phone (940)-894-6090

December 15, 2015

Glenda Henson
County Clerk
and
Montague County
Commissioners Court

Dear Ladies and Gentlemen,

The County Clerk report for November 2015 was audited on December 15, 2015. The report listed the fees and fines collected for the month. The report was filed December 10, 2015 and signed by the elected official.

The report totaled \$39,889.00. The following were collected and deposited into each fund:

General Fees	\$ 14,708.98
Special Revenue Fees	\$ 20,199.00
State Fees	\$ 4,981.02

The November 2015 report was down by \$8,896.49 from October 2015. General Fees were down by \$7,475.91, Special Revenue Fees were down by \$2,189.00, and State Fees were up by \$768.42 from last month. The November 2015 report was down by \$25,962.55 from November 2014. General Fees were down by \$11,671.36, Special Revenue Fees were down by \$13,637.30, and State Fees down by \$653.89 from last year.

The Treasurer's receipt was compared to the monthly report and the collections were deposited in the appropriate funds according to the report.

The work papers for the County Clerk monthly report audit are on file in the County Auditor's office.

Respectfully submitted,


Jennifer Essary

cc: Jack McGaughey
97th Judicial District Judge

Jennifer Essary

Montague County Auditor
P.O. Box 56-Montague, Texas 76251
Phone (940) 894-6090

December 14, 2015

Paul Cunningham
Sheriff
and
Montague County
Commissioners Court

Dear Gentlemen,

The Sheriff report for October 2015 was audited on December 14, 2015. The report listed the total collections for the month. A copy of the receipt's journal was attached for reference. The report was filed November 10, 2015.

The total money collected for the month and deposited with the County Treasurer was \$2,536.00. The following were collected:

Cash Bonds (County)	\$ 1,500.00
Cash Bonds (District)	\$ 0.00
Sheriff Fees	\$ 0.00
Constable Fees	\$ 0.00
Offense Report Fee	\$ 6.00
Ins & Outs	\$ 355.00
Bail Bond Fee	\$ 675.00
Estray	\$ 0.00
Miscellaneous	\$ 0.00

The Sheriff and Constable Fees for October 2015 were up by \$75.00 from September 2015 and down by \$233.00 from October 2014.

The work papers for the Sheriff monthly report audit are on file in the County Auditor's office.

Respectfully submitted,



Jennifer Essary

cc: Jack McGaughey
97th Judicial District Judge

Jennifer Essary

Montague County Auditor
P.O. Box 56 Montague, Texas 76251
Phone (940)-894-6090

December 15, 2015

Clay Riddle
County Attorney
AND
Montague County
Commissioners Court

Dear Gentlemen:

The County Attorney Hot Check Fund Report for October was audited on December 15, 2015. The report listed the total restitution, county attorney fees, victim fees, and administration fees collected for the month. The report was filed in the County Auditor's office on December 1, 2015 and was signed by the elected official.

The report totaled \$629.73. The following were collected for the month by the County Attorney's office:

Administration Fees	\$4.00
Hot Check Fees	\$97.00
Victim Fees	\$104.11
Restitution	\$424.62

The County Attorney Hot Check fees for October were down \$263.00 and the Administration fees were down \$16.00 from last month. The County Attorney Hot Check fees for October 2015 were down \$495.31 and Administration fees were down \$24.00 from fiscal year 2014 at this time.

The County Treasurer's receipt was agreed to the report. The receipt properly deposited the collections into the appropriate funds according to the report.

The work papers for the County Attorney Hot Check Fund report are on file in the County Auditor's office.

Respectfully submitted,



Jennifer Essary,
County Auditor

cc: Jack McGaughey
97th Judicial District Judge